

## Job Bid Posting

Role: Lead-person In Training

Shift: Must be willing to work any shift

Pay: Salary



## Job Description:

This role is a developmental leadership role, beginning with a rotational schedule allowing the candidate to obtain exposure in each functional department within Operations. Upon successful completion of the training, the candidate will be selected a team to lead going forward in Operations. The hours and team will be selected based on current business needs at the time of completion of the training process.

Responsibilities include, but not limited to, the following:

- Ensure a safe and clean work environment
- Directing hourly associates in the manufacturing process to meet established productivity targets. When missing these targets, candidate must be able to develop and implement corrective action plans to get performance back to target.
- Producing quality product that meets established quality goals.
- Perform continuous improvement activities aimed at enhancing safety, efficiency, quality and reducing costs.
- Develops and maintains positive employee relations within the guidelines of company policy.
- Human Resource activities which may include employee counseling, training, performance reviews, employee improvement plans, and administration of policies and procedures.
- Able to complete accurate and timely required paperwork.
- Troubleshoot and provide cost effective resolutions to technical issues on operations floor.
- Provide shift to shift communication to ensure all team members work towards same goals and have accurate and up-to-date information on current day's schedule and events.
- Maintain a positive work atmosphere.

## Qualifications:

- The preferred candidate must exhibit strong leadership skills including a personal sense of responsibility and accountability.
- Excellent organizational and communication skills (both written and verbal) required.
- Must exhibit good time-management and prioritization skills.
- Good understanding of continuous improvement manufacturing principles.
- Must be proficient in Microsoft Office Software, including Word, Excel, and Outlook.
- Minimum Associates degree in Management, Engineering or related disciplines. B.S. degree preferred. Candidates currently pursuing degree will be considered. Equivalent background considered. Equivalent background would involve a minimum of 5-7 years wire drawing operations experience with progressive responsibility.
- Minimum 4 years supervisory experience in a manufacturing setting.

Interested candidates can fill out an application in person at 6320 Highview Drive, Fort Wayne, IN 46818. Our office accepts applications between the hours of 8:00am – 3:30pm. Resumes can also be emailed to [careers@precisionwiretech.com](mailto:careers@precisionwiretech.com).